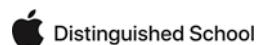


# Application Pack—Midday Supervisor



## Layton Primary School

“Growing Great Minds Together”



# Welcome!

Layton Primary School is a mixed non-denominational Primary School catering for children within the age range 4 years to 11 years. There are three classes in each year group in school. We aim for a maximum class size of 30.

## The Aims of the School

- To provide a safe, secure yet stimulating environment for the purpose of promoting all children's learning.
- To provide an atmosphere in which every child will experience mutual respect, consideration and care (See Standards of Work and Behaviour).
- To provide a wide range of experiences for children through which they will acquire knowledge and develop skills which can be applied both now and in later life; to foster positive attitudes towards work and leisure.
- To provide an education (academic, social, physical and spiritual) suited to the needs of each individual child, in the context of his/her ethnic and linguistic background.

## Layton Primary School follows the 5R's

### Relationships

### Resilience

### Risk taking

### Reflective

### Resourcefulness

- ◇ To encourage and praise positive relationships with peers. Self-respect and mutual respect for others: own and others beliefs, premises, contents and our environment.
- ◇ To develop every child's self-discipline, full potential and independent learning through promoting resilience and an 'I can do' attitude.
- ◇ To provide all stakeholders the opportunities to become risk-takers, aiming to build a whole school belief system where all can 'have a go' and mistakes are seen as a learning resource.
- ◇ To build reflective learners; pupils and adults that are able to revise and review their behaviour and work. To develop politeness and good manners and promote kindness and helpful behaviours.
- ◇ To develop resourcefulness in all our children. Develop the ability for children to cope in any situation they are faced with in school and in the wider community.

Yours faithfully,



Jonathan Clucas,



# #TeamLayton



Layton Primary School creates the perfect environment for NQTs to develop and excel. I began my teaching career as an NQT at Layton where I developed my teaching practice in ways I did not anticipate. Growing Great Minds Together is not merely a school motto, it is an ethos that resonates through out the entire school environment. As an NQT I was encouraged to collaborate with more experienced members of staff in order to aid my development. This was always met with a smile, support and purposeful advice. For example, when joining Layton I had very little experience using technology in the classroom however, with advice and expertise of all the staff I soon became an Apple Teacher who is extremely confident integrating technology into my daily teaching practice.

The support that I received, not only in my NQT year, but throughout my time at Layton has been second to none. We are a family at Layton. We have a Senior Leadership Team whose main priority is to develop staff, in a supportive manner, in order for us to provide the best learning environment for our children and in order for us to become the best teachers we can be.

*Class Teacher*

Here at Layton Primary School, we believe that all children can go beyond their potential in learning. We are a great school, as we have a wonderful community and follow our school motto with pride: Growing Great Minds Together. As well as this, we follow the 5Rs that we all know and love. The 5Rs are Relationships, Resourceful, Reflective, Resilient and Risk-taking. These are celebrated weekly in Friday assemblies. No matter what, everybody is friendly and supportive of each other and you can always go to any adult if you need to.

*Head Girl*



# About the post: Midday Supervisor

<b>Contract/Salary:</b>	Grade A. Please be aware that the salary advertised is pro-rata due to only working term time only. The post will commence as soon as possible or to be mutually agreed with the successful candidate.
<b>Hours per week:</b>	<b>7.50</b> hours weekly, 1.50 hours daily (11:45 to 13:15)
<b>Responsible to:</b>	School Business Manager
<b>Key links:</b>	Business Support Team, Midday Supervisors, Class Teachers/LSA's



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## Job Purpose

To work as part of a team, monitoring pupils' behaviour during the midday break.

### Key duties:

- ◇ Supervise activities and maintain the health, safety, welfare, good conduct and safeguarding of pupils during the midday break, having regard to special or additional needs.
- ◇ Report incidents in line with school policy.
- ◇ Communicate with pupils and encourage them to select and eat healthy balanced meals.
- ◇ Clean up spillages of food and liquid during meal service
- ◇ Wipe down tables and clean dining areas between meals
- ◇ Carry out routine tasks
- ◇ Follow procedures and instructions
- ◇ Maintain confidentiality and adhere to safeguarding procedures

Individuals in this role may also:

- ◇ Assist in the supervision of other activities during the midday break, including setting out and storing equipment
- ◇ Serve food as and when required
- ◇ Undertake similar work at other times, such as before and after school.
- ◇ Demonstrate own duties to new or less experienced staff

# How to Apply

Do you feel you could be the next member of our Outstanding team? If you have the required competence, commitment and passion to make a difference to the children at Layton Primary School, please download an application form from:-

- ◇ <https://www.greater.jobs/>
- ◇ <https://layton.blackpool.sch.uk/current-vacancies/>

Your application should address all the essential criteria specified in the Person Specification. Previous unsuccessful applicants are asked not to apply.

Closing date for applications to be received by school is **12pm on Wednesday 8th July 2026**. Candidates should submit their application form to **recruitment@layton.blackpool.sch.uk**. You should expect a return email confirmation once the application has been received, please resend if you haven't received an acknowledgment within 48 hours. Shortlisting will take place **following the closing date** and successful candidates will be contacted by email to be invited to interview on Friday 10th July 2026.

Layton Primary School is committed to safeguarding and promoting the welfare of children/vulnerable adults. This post is subject to satisfactory two year reference history, Disclosure & Barring Service (DBS) check (previously CRB check), medical clearance, evidence of any essential qualifications and proof of legal working in accordance with the Asylum and Immigration Act 1996. The Governing Board is committed to ensuring consistency of treatment and fairness and will abide by all relevant equality legislation. In line with KCSIE 2022, online searches (e.g., social media) will be completed for shortlisted candidates.

Previous unsuccessful applicants are asked not to apply.

Please be advised that Layton Primary School does not inform candidates when they have not been shortlisted. Therefore, if you have not been contacted within five days of the closing date, you should assume that you have not been successful on this occasion.

Good luck with your application; we look forward to reading it and potentially welcoming you to the team one day!

