

**Job Title:** Multi Skilled HWRC Operative

**Location:** Bristol Avenue Household Waste Recycling Centre

**Reports to:** HWRC Supervisor

**Grade:** 1 ENVECO NW T&C's

### **Role Purpose**

To actively participate in all operations involving the receipt, separation for recycling and disposal of wastes delivered to the Household Waste Recycling Centre.

### **Main Duties and Responsibilities**

- Meet and greet members of the public to give advice, direction, assistance, reduce trade waste abuse, and ensure the safe deposit / recycling of Blackpool residents' household wastes.
- Actively participate in a full range of recycling activities / initiatives.
- Carry out general site duties including sweeping, litter picking, cleaning and housekeeping of site grounds, buildings and staff facilities.
- As directed by the HWRC Manager or HWRC Supervisors, undertake neighborhood operational duties to include litter picking.
- Be responsible for own safety and not endanger that of colleagues/visitors to the workplace.
- Work in compliance with the Codes of Conduct, Regulations and policies of ENVECO NW, and commitment to equal opportunities.
- Ensure that output and quality of work are of a high standard and comply with current legislation / standards.
- Work outdoors in all weather conditions.

To fully participate in any training requirements identified commensurate with this post.

### **Knowledge, Skills and Experience**

- Good customer service skills E
- Strong communication skills E
- Weekend and Bank Holiday working E
- Recycling awareness D
- Knowledge of Health and Safety D
- Experience of working within the waste sector E
- Experience of working in a team E

**Initiative and Independence**

- To be able to work unsupervised and use initiative

**E****Relationships/Nature of Contacts**

- Assist members of the public
- Work alongside members of staff within the HWRC team
- Ensure recycling rates remain at their maximum
- Promote a positive customer experience

**Key Facts and Figures**

- Approximately 700 visitors per day
- 30 different waste streams to be separated
- Approx. 9,000 tonnes of waste disposed of each year