



**THE**  
**Maple**

**SCHOOL**

**LEARN and THRIVE**

**Site Supervisor**

**Application Form**

Langdale Road, Blackpool, FY4 4RR

01253531415

[www.themapleschool.co.uk](http://www.themapleschool.co.uk)

[www.seteducation.org.uk](http://www.seteducation.org.uk)

Proud to be part of



# Synergy Education Trust

## Greetings and warm regards,



I am delighted that you have expressed an interest in the post of Site Supervisor at The Maple School. I hope that after considering all the information you will make an application.

The Maple School is a specialist provision for upper KS2 and secondary aged pupils with Social, Emotional and Mental Health needs.

The Maple School is a newly registered school and is part of Synergy Education Trust.

The mission at The Maple School is to improve the life chances of all of our young people within our supportive family of schools, providing opportunities to allow young people to achieve beyond expectation, regardless of background, need or prior attainment. We are determined and passionate to ensure that all of our staff are supported and trained to make a first class provision for all of our young people.

Synergy has six key values that underpin our work and ethos:

- Inclusive Provision
- Empowering Individuality
- Innovation
- Honesty
- Respect
- Collaborative Working

We are looking to recruit a dedicated Site Supervisor to join the Maple Team. They will be passionate about supporting the school, helping every pupil to achieve their potential and ambition, whilst leaving no child behind and will hold safeguarding central to all the systems, processes and strategies at school.

I hope you are excited by the prospect of this post. If you require further information or have any questions about the role please contact Stephen Cooke - Head of School on 01253 531415.

Wishing you every success on the submission of your application

Warm regards,

**Susan Strother**

Chair of Trustees, Synergy Education Trust

# Welcome



**Hello,**

Welcome to The Maple School, a dedicated SEMH (Social, Emotional, and Mental Health) upper KS2 and secondary school in Blackpool.

As the Head of School, it's my privilege to introduce you to our community, where we strive to create a nurturing and supportive environment for all our students so that they can Learn and Thrive. At The Maple School, we understand the unique challenges that our students face, and we are committed to providing the necessary support and resources to help them overcome barriers both academically and personally.

The Maple School is a specialist provision for secondary aged pupils with Social, Emotional and Mental Health needs. Our school has been purpose built to accommodate pupils who have an Education, Health and Care Plan. We can cater for up to 47 students, ranging from Year 6 to Year 11. All students have access to a number of curriculum pathways which deliver all core subjects, meaningful qualifications, and therapeutic interventions that will help them to develop and fully engage with school life.

Mr Stephen Cooke

Head of School



# Vision and Values

## **Our Vision and Values**

Our vision is to empower every student with the skills and confidence they need to succeed in life beyond school. We focus on the holistic development of each individual, fostering resilience, self-awareness, and emotional well-being.

## **Our Approach**

- **Personalised Learning:** We tailor our curriculum to meet the diverse needs of our students, ensuring that each one receives the attention and support they require.
- **Supportive Environment:** Our team of dedicated staff works closely with students to create a safe and inclusive space where they can express themselves and learn effectively.
- **Community Engagement:** We believe in the power of community and collaboration. We actively engage with parents, carers, and external agencies to provide a comprehensive support network for our students.

## **Opportunities for Students**

- **Academic Excellence:** We offer a broad and balanced curriculum that challenges and inspires our students to achieve their best.
- **Bespoke Provision:** We shape the curriculum around individual pupil needs and interests so that learning is interactive and engaging.
- **Extracurricular Activities:** Our school provides various activities that encourage students to explore new interests and develop social skills.

## **Core Values:**

- **Resilience:** Encouraging pupils to overcome challenges and learn from experiences.
- **Empathy:** Fostering understanding and compassion among pupils and staff.
- **Respect:** Valuing diversity and promoting a positive school culture.
- **Inclusivity:** Ensuring every pupil feels valued and supported.
- **Personal Growth:** Supporting each pupil's journey to reach their potential

# Benefits of working in the Trust



## Vision

At Synergy Education Trust we pride ourselves on being an employer that continually invests in our employees as we know that it is our staff who will ensure that we meet our vision. As a new Trust, we are currently designing and building our offer for staff which is a priority for Trustees and the Central Team.

## Current Benefits

- 01** Employee Assistance Programme  
Our programme is run by Health Assured and provides a support line for staff to access a range of practical and emotional help 24/7. This includes counselling, financial, legal and practical support from qualified professionals. There is also access to an online health and wellbeing resource, as well as face to face counselling as required
- 02** Pensions  
You will have the option to join the Teachers' Pension Scheme, which is a defined benefit scheme that provides a guaranteed income pension for teachers in England and Wales. Support staff are eligible and are supported to join the Local Government Pension Service.
- 03** Pay Progression  
As well as any nationally agreed pay award (a salary increase linked to inflation), our employees also have access to pay progression in accordance with the pay scale for the role.
- 04** Continuous Professional Development  
A strong commitment to continuing professional development, as an accredited CPD training investor provider, with regular training opportunities



## About The Maple School

The Maple School is a specialist provision for secondary aged pupils with Social, Emotional and Mental Health needs. Our school has been purpose built to accommodate pupils who have an Education, Health and Care Plan.

We can cater for up to 48 students, ranging from Year 6 to Year 11. All students have access to a number of curriculum pathways which deliver all core subjects, meaningful qualifications, and therapeutic interventions that will help them to develop and fully engage with school life.

# Job Description

- **Site Supervisor**
- **37 hours per week. Full time**
- **Grade D (7 - 11)**
- **Salary £26,403 - £28,142**
- **Annual leave entitlement = 26 days per year plus bank holidays.**
- **Annual leave to be taken during the school holidays.**

## **Key Areas of Responsibility:**

- Ensure that buildings and the site are secure, including during out of school hours and take remedial action if required
- Act as the designated key holder for the school premises.
- Operate and regularly check systems such as heating, cooling lighting and security (including CCCTV and alarms)
- Undertake minor repairs (ie not requiring qualified craftsman) and maintenance of the buildings and site
- Arrange emergency repairs
- Arrange regular maintenance contractors, checking that work is completed to required standards and within required timescales
- Cleaning duties as required
- Monitor consumables and stock and order supplies
- Undertake general portage duties, including moving furniture and equipment within school
- Perform duties in line with health and safety and COSHH regulations and take action where hazards are identified, report serious hazards to line manager immediately
- Undertake regular health and safety checks of buildings, grounds, fixtures and fittings, (including compliance with fire safety regulations) and equipment, in line with other schedules
- Adhere to the safeguarding policy

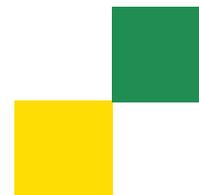
Individuals in this role may also:

- Ensure the operation and maintenance of specialised equipment following training, for example sports/theatrical equipment
- Supervise the work of cleaning and premises staff
- Facilitate lettings and carry out associated tasks, in line with local agreements
- Handle small amounts of cash for the purchase of materials to carry out repairs

## **Indicative Knowledge, skills and experience**

- Expertise in minor maintenance and repair
- Knowledge of policies and procedures for security, alarm systems, health and safety, minor repairs & Maintenance, supervision of contract and cleaning staff.
- Experience of communicating with school staff and external contractors (for repairs and maintenance)

# Next steps;



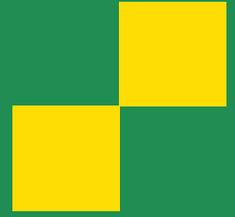
## Application information

- 01** Closing date for all applications is Monday 20<sup>th</sup> April 2026  
All application forms to be sent to [recruitment@seteducation.org.uk](mailto:recruitment@seteducation.org.uk)
- 02** Interview date: Thursday 23<sup>rd</sup> April 2026
- 03** Start date: To be discussed at interview

## Safeguarding Information

We do reserve the right to close this advertisement early if we receive a high volume of suitable applications. As a part of our recruitment process, we will carry out an online search on shortlisted candidates to identify any comment, image or other content that could cause reputational damage to the school and/or give rise to a safeguarding concern. If we discover anything during our searches this will be passed onto the recruitment manager and discussed during interview. We are deeply committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment.

All necessary safeguarding checks will be undertaken which must have satisfactory outcomes, otherwise the conditional job offer may be withdrawn. Details of the checks that will be undertaken can be found at: Keeping Children Safe in Education, 2025 – KCSIE 2025. This role has been assessed as working in regulated activity and is subject to an Enhanced DBS plus Children's Barred List Check. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. No applicant will be disadvantaged or discriminated against because of the protected characteristics under the Equality Act 2010.



**For further information please visit our website at:**

**[www.themapleschool.co.uk](http://www.themapleschool.co.uk)**



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