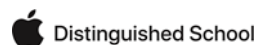


Application Pack—Learning Support Assistant L3



Layton Primary School

“Growing Great Minds Together”



Welcome!

Thank you for taking an interest in our advertisement for the position of Learning Support Assistant at Layton Primary School. I hope you find this pack, our website, our Blog site and our Ofsted report informative. At Layton, we pride ourselves on our growth mind-set and a continual desire to improve our practice. We support and challenge each other in equal measure to be the best we can be.

Layton is a three-form entry primary school on the edge of Blackpool; each year group is supported with a team leader who work and plan together. They meet regularly to assess learning and advise next steps in the process.

In 2017, Layton was judged to be outstanding in all areas by Ofsted. We are an Apple Distinguished school and each child and staff member are provided with technology which is an integrated part of our learning and a seamless part of our teaching and learning.

Layton's values are resilience, risk taking, resourcefulness, reflectiveness and relationships permeate all our work so that we can 'grow great minds together'.

We can offer:

- an environment where you can be challenged to improve every day in a collaborative working environment
- bespoke CPD
- inspirational and outstanding colleagues
- A sincere desire to develop each and every individual

We are looking for an individual who;

- Welcomes the opportunity to be challenged
- Has high expectations of themselves and children
- Has a strong understanding of pedagogy
- Enjoys and thrives within an environment where self improvement is a strong motivating factor

Yours faithfully,



Jonathan Clucas



#TeamLayton

Hello and welcome to Layton Primary School. My name is Mollie and I am the Head Girl of Layton Primary School. Our school is the home of education and joy as our enthusiastic staff help us in all areas of the curriculum, providing us with challenges so we can learn more! It would mean the world to all of the Layton family if you joined us as a member of staff. At Layton, we always use to 5Rs to help us with our learning: resilience, risk-taking, relationships, resourceful and reflective. If you possess these qualities, we would love to have you as a teacher at our school!

Head Girl 2023—2024



Hello my name is Harvey and I am Head Boy here at Layton. I love this school because it allows us to blossom every day. The wonderful staff around us are always providing us with challenges so we can have a wonderful education. We would love for you to join the Layton community, where we all look after each other. Everyone at Layton uses the 5Rs to make us better learners. We hope that you will love our school as much as we do!

Head Boy 2023—2024

We are the Pupil Leadership Team we are the voice of all children at our school. We represent children from KS1 all the way up year 6. We love to organise whole school events such as discos, times table competitions and events with the library. We have also organised fundraising events too, such as a read-a-thon to raise money for Brian House. At our school, we love to read so we currently trying to raise money for resources to create an outdoor reading area. The grown-ups in school really listen to our opinions about how to make our school even better. We love that!

Pupil Leadership Team 2023—2024



About the post: Learning Support Assistant L3 — September 2024

Contract/Salary:	Grade D. Please be aware that the salary advertised is pro-rata due to only working term time plus 5 INSET days. The post will commence 01/09/24.
Hours per week:	27.5 hours
Responsible to:	Class Teacher, Team Leader, Assistant Headteacher
Key links:	Class Teachers, LSAs, ASNAs



The position may be placed in either KS1 or KS2.

Key duties include:

- ◇ Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' responses and resolving related problems as appropriate
- ◇ Participate in planning and evaluation of learning activities with the teacher for the session, day or week and providing feedback to the teacher on pupil progress and behaviour
- ◇ Support the teacher in monitoring, assessing and recording pupil progress/activities
- ◇ Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher
- ◇ Communicates with pupils to promote learning, including assessing the impact of the communication on recipients and adjusting approach as necessary.
- ◇ Support learning by arranging/providing resources for lessons/activities under the direction of the teacher
- ◇ Responsible for the careful and safe use equipment, such as play and standard ICT equipment
- ◇ Support pupils in social, health and emotional well-being, drawing any problems which cannot be resolved to the attention of the teacher
- ◇ Share information about pupils with other staff, parents/carers, as appropriate
- ◇ Understand and support independent learning and inclusion of all pupils as required.
- ◇ Maintain confidentiality and adhere to safeguarding procedures
- ◇ Demonstrate and adhere to the school's health and safety policies and procedures

About the post: Learning Support Assistant L3 — September 2024

Teaching assistants in this role may also:

- ◇ Assist in the development of individual development plans for pupils (such as Individual educational plans)
- ◇ Support the work of volunteers and other teaching assistants in the classroom
- ◇ Support the use of ICT in the curriculum
- ◇ Assist with break-time supervision including facilitating games and activities
- ◇ Invigilate exams and tests
- ◇ Assist in escorting and supervising pupils on educational visits and out of school activities
- ◇ Select, prepare and clear away classroom materials and learning areas ensuring they are available for use, including developing and presenting displays
- ◇ Support children's learning through play
- ◇ Support pupils in developing and implementing their own personal and social development
- ◇ Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence
- ◇ Demonstrate own duties to new or less experienced staff



Person Specification: Learning Support Assistant L3 — September 2024

Indicative knowledge, skills and experience	Essential (E) Desirable (D)
Level 3 NVQ and Level 3 certificate in supporting teaching and learning on the Qualification and Credit Framework	E
Five GCSEs , including maths and English	E
Have at least 6 months experience of working with children who need support with their speech and language.	E
Experience of EYFS and KS1 (minimum 6 months)	E
Knowledge and compliance with policies and procedures relevant to child protection and health and safety.	E

How to Apply

Do you feel you could be the next member of our Outstanding team? If you have the required skills, experience, competence, commitment and passion to make a difference to the children at Layton Primary School, please download an application form from:-

- ◇ <https://www.greater.jobs/>
- ◇ <https://layton.blackpool.sch.uk/current-vacancies/>

Closing date for applications to be received by school is **12.00 noon on Monday 3rd June 2024**. Candidates should submit their completed application form and letter by email to **recruitment@layton.blackpool.sch.uk**. You should expect a return email confirmation once the application has been received, please resend if you haven't received an acknowledgment within 48 hours during term time.

Shortlisting will take place following the closing date and successful candidates will be contacted by email and will be invited to interview on **Monday 10th June**.

Layton Primary School is committed to safeguarding and promoting the welfare of children/vulnerable adults. This post is subject to satisfactory two year reference history, Disclosure & Barring Service (DBS) check (previously CRB check), medical clearance, evidence of any essential qualifications and proof of legal working in accordance with the Asylum and Immigration Act 1996. The Governing Board is committed to ensuring consistency of treatment and fairness and will abide by all relevant equality legislation. In line with KCSIE 2022, online searches (e.g., social media) will be completed for shortlisted candidates.

Unsuccessful previous applicants are not encouraged to apply.

Please be advised that Layton Primary School does not inform candidates when they have not been shortlisted. Therefore, if you have not been contacted within five days of the shortlisting date, you should assume that you have not been successful on this occasion.

Good luck with your application; we look forward to reading it and potentially welcoming you to the team one day!

