

<b>Post No. :</b>	3133
<b>Post Title:</b>	Instrumental and Vocal Music Instructor
<b>Directorate:</b>	Children’s Services
<b>Division:</b>	Education
<b>Section:</b>	Blackpool Music Service
<b>Reports To:</b>	5798 – Music Advisor
<b>Location:</b>	Blackpool Music Centre
<b>DBS Status:</b>	Enhanced- Child Workforce
<b>Grade:</b>	Music Instructor @ 24.40ph

<b>Role Purpose</b>
A commitment to promoting music within Blackpool as part of Blackpool Music Service.
To interact positively with all customers, partners, organisations, schools and pupils.
To display good interpersonal skills and a commitment to working within a team.

<b>Main Duties and Responsibilities</b>
An ability to plan, prepare, assess and report.
To be able to ensure pupils make appropriate progress in their lessons and over a period of time.

<b>Qualifications</b>	Please mark which are Essential or Desirable ▶	<b>E/D</b>
Music degree, similar qualification, or substantial and sustained experience within a professional music environment.		E
Instrumental qualifications e.g. grades/diplomas. Keyboard experience.		E
Evidence of continued professional development relevant to the job		E
Teaching qualification		D

<b>Knowledge, Skills and Experience</b>	Please mark which are Essential or Desirable ▶	<b>E/D</b>
An appropriate knowledge of working with all age groups including Wider Opportunities and recent musical initiatives will be required as will a working knowledge of various instrumental teaching techniques.		E
Good communication skills (vocal & written) will be essential.		E
An understanding of external practical examinations and expectations including GCSE and A Level.		E
ICT competent.		E
The post holder will have a distinct ability to		
1. safeguard and promote the welfare of pupils		E
2. sufficiently motivate and inspire pupils to make progress every lesson and over a period of time		E
3. promote a positive working atmosphere		E
4. work with enthusiasm and commitment		E

5. work with large groups, small groups and individual pupils	E
6. work effectively with other staff in a team teaching situation when involved in <i>Wider Opportunities</i>	E
7. liaise with parents and school staff in a tactful and professional manner	E
8. perform to a high level on their principal instrument	E
9. perform to a satisfactory level on other members of their instrumental family	E
10. work flexible hours outside of the school day if required	E
11. be able to meet deadlines	D
12. travel to different schools / venues during the working week to carry out teaching	E
13. work in accordance with the policies and procedures of the PAS and the City Council, with particular reference to efficient administration and communication with the Business Support Team	E
The post holder will have had experience	
1. of instrumental teaching	
2. in lessons preparation, planning, assessing and reporting	E
3. in delivering instrumental or vocal lessons to groups and individuals at all levels	E
4. of performing music to a high standard in a range of styles and settings	E
5. of directing or assisting with group music making activities (e.g. part choir, ensemble)	E
6. of teaching Wider Opportunities or classroom based similar initiatives	D
7. of offering support to schools relating to the Music Curriculum and SMEP	E
	D

**Initiative and Independence**

The post holder would be directly responsible for;

- teaching musical instruments / voice, curricular music or Early Year (music) during the agreed hours in various Blackpool Schools at a standard which ensures pupils make progress
- planning, preparing, assessing and reporting as directed
- support the collation of relevant data as directed
- providing instrumental and material support for all lessons including Wider Opportunity initiatives
- directing some authority based bands/orchestra's or choirs
- be responsible for ensuring that the authority's instruments were kept in a good state of repair and, distributed to schools when necessary
- supporting extra-curricular activities across the borough
- providing support at musical events
- encouraging pupil and staff music making in Blackpool schools
- support the Music Adviser when deemed necessary

**Relationships/Nature of contacts**

School heads of music, music providers and organisers, BMS staff and pupils.

**Responsibility for Resources (Financial, Physical, Capital, Information)**

**Financial Resources**  
None.

**Physical Resources**  
Laptop and resources will be provided.

**Responsibility for People (including supervision/training of staff or clients)**

Only for those taught by the post holder.

**Mental and Emotional Demands**

**Mental Demands**

This depends on the hours worked per day which will fluctuate between 3 and 7 hours. This time will require suitable concentration to teach children on a one to one basis or very small groups every 20 minutes. Each group will require specific challenges and support according to their levels of ability and skills. Short assessments per musician will be expected every week and a final report offered to schools about every musician.

**Emotional Demands**

Teaching brings with it various emotional demands but this particular job will require instructors who can cope with noise (a band warming up) and staged performances.

**Planning Requirements**

Preparing lessons, assessing outcomes and reporting is essential.

**Key Facts and Figures**

**Working Conditions** (This information is used to carry out any pre-employment medical questionnaires and to evaluate the Job Evaluation Working Conditions factor)

**Manager Assessment of Working Conditions** (percentage of time involved)

Manual Handling – Heavy Loads (over 25KG)	0%	Manual Handling – Light to Moderate (under 25KG)	0%	Vibrating plant/ tools/ equipment	0%
Noise	0%	Repetitive work activity/ operations	0%	Prolonged standing/ walking	0%
Prolonged sitting in a constrained position	0%	Confined spaces	0%	Extremes of temperature (e.g. very hot / cold)	0%
Adverse weather conditions (e.g. frost, rain, etc.)	0%	Working at Height	0%	Driving HGV/ LGV/ PCV/ Minibus	0%
Fumes, dusts, gases, etc.	0%	Solvents, oils, paints, de-greasers, etc.	0%	Pesticides, herbicides, insecticides	0%
Detergent or other cleaning chemicals	0%	Biological hazards (e.g. vomit, urine, blood, sharps)	0%	Display screen equipment	0%

**The job involves working with** (percentage of time involved)

Plant and/or machinery	0%	Vehicles (including driving)	0%	Electricity	0%
Welding	0%	Food Handling	0%	Animals	0%
Working alone	30%	Working with vulnerable people	15%	Working with people with special needs	5%
Working with members of the public	0%	<b>Other</b> (please state):			

**Frequency of Risks that may apply whilst working in a people related environment**

Risk of Abuse	None	Risk of Aggression	None	Risk of Injury	None
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## **Vision and Values**

Blackpool Council's new Council Plan outlines what our vision and priorities will be during from 2015 to 2020.

Blackpool might be the biggest and the brightest but it isn't without its challenges. We've have major social and health issues to deal with, whilst needing to develop and innovate so our town meets the changing desires of modern day audiences.

We need to take advantage of other opportunities - in fields like energy generation - with the same vigour our predecessors had, when building iconic attractions such as the Winter Gardens, the Tower and Tower Buildings, the Pleasure Beach, and of course the true one-off that is the Blackpool Illuminations.

Our vision for Blackpool is that it will be:

"The UK's number one family resort with a thriving economy that supports a happy and healthy community who are proud of this unique town"

### **Our Priorities**

We have two priorities:

- Priority one - The economy: Maximising growth and opportunity across Blackpool
- Priority two - Communities: Creating stronger communities and increasing resilience

### **Our Values**

- We are **accountable** for delivering on the promises we make and take responsibility for our actions and the outcomes achieved
- We are committed to being **fair** to people and treat everybody we meet with dignity and respect
- We take pride in delivering **quality** services that are community focussed and are based on listening carefully to what people need
- We act with integrity and we are **trustworthy** in all our dealings with people and we are open about the decisions we make and the services we offer
- We are **compassionate**, caring, hard-working and committed to delivering the best services that we can with a positive and collaborative attitude

### **Equal Opportunities:**

We do our utmost to ensure that there is no unjustified discrimination in the recruitment, retention, training and development of staff on the basis of their age, sexuality, religion or belief, race, gender or disabilities.